

# ORAL HISTORY CONSENT

*Jewish Archives Project*

## **Purpose and Benefits of Oral Interviews**

Taped interviews of residents and leaders of the Jewish community document the history of the community. These interviews supplement written records and serve as substitutes where there are no written records. Oral interviews are standard archival documentation and are commonly used for historical research.

## **The Interview Process**

Your family background and your recollections of community events and leaders are among the subjects covered in an interview. A preliminary visit and the subsequent taping session usually require no more than three hours. If more interview sessions seem desirable, the interviewer will schedule them at a convenient time. The interviewer will also be interested in obtaining photographs or family papers of historical significance. Some questions the interviewer asked may seem very personal. They include:

What were your family's circumstances when you were born? Were you ever denied any honors or awards because you were Jewish? What was your first job? What salary did you receive? How important is religion to you now? How has your Jewish background affected your outlook on life and your career paths?

You may refuse to answer any questions.

## **Transcription of the Interview**

The Library does not erase sections of the tape. You may restrict portions of your interview, or establish special terms of use for sensitive sections. If a transcript is made, you will have the opportunity to edit the text. Acceptable editing includes correction of factual errors, name spelling, and typos. If you wish, you may delete or restrict particular remarks or sections. It is not acceptable to insert substantive phrases or sentences, that is, new information, since they were not in the recorded interview.

You will be asked to complete the editing process in a reasonable amount of time and return the marked copy to the Archives. **Please note:** If you do not return the transcript with your edits within 30 (thirty) days from the date of receipt, it will automatically be accessioned "as is" into the Archives and will be made available for research, in accordance with official policies and procedures of the WSJHS Oral History Committee.

You will receive a copy of the final transcript. Terms of use are scrupulously observed. The tape and transcript are administered in a Library unit which features access to materials only through staff assistance.

## **Transfer of Literary Rights**

When you transfer literary rights by signing the UW Libraries' "*Oral History Release of Rights*" form, you give permission for your remarks to be quoted in future studies and publications. If you choose *not* to transfer these rights, the Library will allow the interview to be heard or read, but not to be copied or used for publication without your or your heirs' permission.

**INTERVIEWEE'S CONSENT & SIGNATURE:** The project described above has been explained to me, and I have had an opportunity to clarify any questions and I voluntarily consent to participate.

\_\_\_\_\_ Date: \_\_\_\_\_

INTERVIEWER (witness): Signature: \_\_\_\_\_ Date: \_\_\_\_\_